

RESUME

MD FAZLUL KADER

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CAREER OBJECTIVE:

To obtain a position where I can maximize my competencies, ethics, management skills, education, quality assurance, program development, professional experience, operational capabilities in the well-structured organization and to enhance organizational efficiencies.

PROFESSIONAL EXPERIENCE:

18 Years working experience as **Associate Engineer (Mechanical)** in Bangladesh Air Force.

KEY SKILLS:

Operations Management.
Human Resource Management.
Office Management.
Management Information System
Web Development

ARENA OF EXPERIENCES

- ◇ Experience in planning, analysis of defect, inspection, repair, maintenance, cost analysis, documentation and supervision of job on different workshop, transport, aircrafts, helicopter and ground equipments through the application of principles and procedures operational situations.
- ◇ Consistently approaches work with energy strong relationships with personnel, focuses on impact and result for the personnel responds positively to feedback according to the principles and procedures of the organization.
- ◇ Experience on office management, human resource management, personnel planning, distribution of responsibilities and supervising the jobs of subordinates and looking after the overall safety & security according to the principles and procedures of the organization.
- ◇ Experience on instructional duties of theory and practical training on different equipment, upgrading of working environment in a group, new challenges, especially schemes implementing and developing.
- ◇ Experience on controlling, monitoring, distribution of equipment as required to employee. Served as Controller and supervisor of "Maintenance Control" of Bangladesh Air Force Base Zahurul Haque.
- ◇ Experience on computer Software, Hardware, Web Development, HTML, CSS, Graphic design etc. Repair maintenance computer accessories.

EDUCATIONAL QUALIFICATION:

Name of Degree	Name of Institute	Year of Pass	Major Field of Study	Duration	GPA / Class	Remarks
Web-Design & Development	Bangladesh Gov	2013	Wordpress Email-Template HTML5 CSS3 Bootstrap3 jQuery			http://devspoint.com/demo/atman/ http://devspoint.com/demo/salon/ http://smilesecurity.com.au/ http://axcentsolutions.com/ https://www.fiverr.com/developerweb https://www.clubcannon.com/ http://mummyhub.sg http://www.tecnovias.com.ec/web/ http://www.primalspiralizer.com/ http://rossdavid.info/demo/newcastle/ http://www.sblendingsource.com/ http://www.nladvisory.com/ http://laibach.de/ http://acethinker.com http://proweblistings.com/ http://devspoint.com/fkader/hope http://tenstep.com/
Commonwealth Executive Masters of Business Administration (CEMBA),	Bangladesh Open University	2013	Human Resource Management	02 years	CGPA: 3.40 Out of 4.0	
Cisco Certified Network Associate (CCNA)	(CISCO) Premier University	2011	Networking	09 months	Awarded	50% discount Voucher for 80 above marks
Diploma In Computer Science and Application (DCSA)		2010	Information Technology	18 months	CGPA:2.71 out of 4.0	Thorough Knowledge on Computer Science
Bachelor of Commerce	National University	2003	Commerce	02 years	Third Class, Marks :41%	
H.S.C	Comilla Board	1994	Science	02 years	2nd Division	
S.S.C	Comilla Board	1992	Science	02 years	1st Division	

PROFESSIONAL QUALIFICATION:

Name of Degree	Name of Institute	Year of Pass	Major Field of Study	Duration	GPA / Class
Management Course 282	BAF Training Wing	2006	Office Management, Organizational Behavior	21 weeks	Marks Obtain: 58.33%
Visual Basic Programming & Oracle 9i	Grameen Star Education Limited	2004	Visual Basic & Oracle 9i	06 Months	Successfully Completed
Machine Maintenance	BGD Industrial Technical Assistance Centre (BITAC)	1999	Workshop Practical on Various Machinery	14 Weeks	Marks Obtain: 79% Cat "B"
Associate Engineer (Mechanical)	BAF Training Wing Chittagong	1998	Math, English, ED, Physics, Chemistry, Workshop Machines, Metallurgy, Theory of Flight, Sheet Metal Forming, Aircraft Skin Repair, Oxygen/Acetylene Arc Welding, Anti Corrosive Treatment etc	03 years	6 out of 9
Web Design and APPs Course	Bangladesh Government	2013	Wordpress, HTML5, Bootstrap3 CSS3	100 Hours	Successfully Completed

Web Design Course	Professional Trainer & Designer	2014	Wordpress, HTML5, Bootstrap3 CSS3 Javascript, JQuery	03 Months Residential	Working and Learning
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CAPABILITY:

- ◇ Ability to lead strategic planning result- based management and reporting.
- ◇ Ability to lead formulation, evaluation of development programmers' and projects.
- ◇ Ability to implement new systems and affect staff behavioral/ attitudinal change.
- ◇ Excellent knowledge of result management Guide and Toolkit.
- ◇ Ability to apply development theory to overcome challenging situation.
- ◇ Good Communication skills.
- ◇ Easily mingle with others and Adaptability.
- ◇ Hardworking and having motivation skills.
- ◇ Always ready to take up new challenges
- ◇ Capable of doing job highly under pressure

PERSONAL INFORMATION:

Name : Md Fazlul Kader
 Fathers' Name : Late Md Ishaque
 Mothers' Name : Sajiya Begum
 Present Address : Beside Main Guard Room, BAF Base Zaharul Hoque,
 Post Office –Air Port, Police Station: Patenga, District: Chittagong.
 Permanent Address : C/O: Late Md Ishaque, Village- Chapari, Post Office- Kalarpole,
 Police Station- Patiya, Post Code-4371, District- Chittagong.
 Date of Birth : 01 March 1977
 Nationality : Bangladeshi
 Marital Status : Married

REFERENCES:

REFERENCE : One	REFERENCE : Two
Md Monir Hossain	Md Sharif Uddin
Wing Commander	Warrant Officer
OIC Control Squadron BAF Base Zahurul Haque Chittagong, Bangladesh	WOIC Control Squadron BAF Base Zahurul Haque Chittagong, Bangladesh
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DICLARATION:

I, the undersigned, hereby declare that the above-mentioned information is correct to my best knowledge and bear the responsibility for the correctness of the above mentioned particulars. I will try my level best to satisfy you as well as organization.



MD FAZLUL KADER